

**In Attendance**

**Representative**

Judy Davis, Pixita del Prado Hill, Sherri Weber, Laura Klenk, Alex Means, Kathy Doody, Kevin Miller, Shannon Budin, Kerry Renzoni, Terri Cinotti, Steve Macho, Jane Cushman, Jill Gradwell, Elizabeth Kuttesch, Courtney Blake, Matthew Vankoughnett,

**Ex Officio Members**

Paterson, Wendy, Railey, Kevin, Recchio, Patricia A, Siskar, John, Todd, Mary M, Kathy Wood

**Not in Attendance**

**Representative**

Candace Masters, James Cercone, Larry Maheady, Jevon Hunter

**Ex Officio Members**

Christy, Benjamin C., Johnson, Scott, Linder, Roslyn, Melanie Perreault, Severson, Mark W, Jim Mayrose

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- I. Call to order 1:00 pm
- II. Approval of minutes from November 13, 2015
  - A. Kevin Railey move,
  - B. Jill Gradwell asked for attendance to be added and then seconded
  - C. Unanimously approved
- III. Membership
  - A. Student representative (outside SOE) – Matthew Vankoughnett from Industrial Technology approved
  - B. Full TEC slate is in place
  - C. TEC Chair noted – everyone on TEC should participate in a subcommittee
- IV. Subcommittee Reports
  - A. Assessment (Joe Zawicki reporting)
    1. Looking at Fredonia’s system of Academic or Dispositions Concerns Report
    2. Dr. Paterson noted that CAEP responded positively to their protocol
    3. Regarding candidate consultation form: Some discussion about the need for students to sign off on the form. Kevin Railey stated that candidates do not need to sign off on a referral.
    4. In order to move agenda forward due to time, Steve Macho said that we can continue to debate ta at February TEC meeting.
- V. Faculty Development (Kathy Wood)
  - a. Report on DASA Process
    - i. Currently we offer the three hour online module. It was created by Mike Watts and Nancy Monaco a few years ago. Kathy will give access to the module to TEU members. It is on Blackboard. As of January 2014, students access the online aspect by working with Megan Pieria. Students

currently get this content in courses SPF202 or 303 (in class) then the online component they get a form and are shown how to take the module. The instructor provides a certificate and it shows up in Degree Works. If they don't do it through their class they have to present a certificate to Margaret's office. Faculty must be "official" DASA providers. If the professor is not DASA certified, another faculty member "pushes in" to a class session on a consult level. Graduate students are on their own to obtain DASA. For students prior to January 2014, Nancy and Krista Vince Garland offered the course in person via Margaret Shaw Burnett's office on a Saturday.

- ii. Dr. Wendy Paterson reported about DASA exemptions for online programs: According to Wendy Paterson, the interpretation of the law varies. The Music Education program is 100% online. Previously the state said that the online students were "out of luck" since 3 of the 6 hours have to be "face to face". SKYPE or other asynchronous options were not allowed. In a recent visit, John D'Agati was on campus and Wendy P. asked him about this. He worked with office of teacher certification with official NYS stamp that says online program students (who have NO intention of getting NYS certification) can now get an exemption on their TEACH account and only have to take it if they come back to NYS to teach. This is confidential for us at BSC. Moving forward, if you create a new online program, a companion program must be created/submitted at same time. This companion program will not lead to teacher certification.

VI. Field and Clinical Experience Committee (Kathy Doody)

- a. Committee's Sept and Nov meeting minutes circulated.
- b. Mentor Handbooks: Currently working on teacher mentor handbooks.
- c. Evaluating Mentor Teachers: Recent NCATE review mentioned us evaluating mentor teachers. This group discussed using a TaskStream mechanism where a list of teachers is on there. We "clean up the list" by removing teachers that are no longer active. This shows that we are taking action by keeping our list current.
- d. Professional Development for mentoring teachers: Can we offer some sort of PD for them that they can use toward their PD hours (that we offer)? Perhaps in the summer.
- e. Stipends & Appreciation to mentoring teachers: Currently quite low compared to privates (e.g., \$200 vs. vouchers for courses worth \$1800+). Appreciation ideas include a PERKS card that Leslie Day put in to place. Not used much and expired. So they are looking for ways to acknowledge and thank them. Looking for other ideas and thank you ideas.
- f. EDTPA permission letter: Is now in TEU folder to ask Teacher Candidates permission to use their EDTPA for educational purposes as an exemplar.
- g. Unit wide field log: Mary Todd put together a great draft that they are working from for tracking purposes. The committee is looking to candidates use to document setting hours (with various populations and age/grades). It is currently in TaskStream and Exceptional Ed is piloting (no students in there yet).
- h. General Application for Student Teaching: Mary Todd created general application for student teachers. Currently many programs have their own. This is a general form that is available in Task Stream too.
- i. TB Test—Question as to if the Health Center is the repository for TB tests? Mixed reports. Rosemary was told "no" from health center director. Patty Recchio was told yes.

Kevin Railey suggested that this committee should send note to Hal Paynes' office and ask for a formal response. Are individual programs tracking this to see if candidates are having this done? Are schools even asking for this? Pixita suggested not asking the schools if they require it. Steve Macho moved this discussion along and will keep doing what we are doing.

- j. Pay for Student Teaching: Wendy P. reported that it impacts the recruitment of teacher aids due to special education legal requirements and students with IEPs.
  - i. Jim Cercone asked for clarification that the state of NY says that they CAN get paid
  - ii. The Field and Clinical Experience Committee has been charged to investigate how this might be feasible.
- VII. AdHoc Certification Process (Patty Recchio)
  - a. No report
- VIII. Future Teacher Recruitment Committee (Kathy Wood)
  - a. Minutes shared.
  - b. Kathy Wood reported ideas Monday December 14, 2015 at 8:00am w/ Admissions office and enrollment management to work with them in the recruitment process. All are welcome. Hope to get a superintendent or one of cabinet people to attend meeting. BPS is interested in working with BSC and "grow your own"
- IX. Unit Head Report (Wendy Paterson)
  - a. Organization in Rochester, NY: Reported on phone call. 400 UPK students who need teachers. Kathy Doody and Stephanie Zuckerman-Aviles. Wanted to know how BSC could help them. This reflects the beginning of a "turn" that there are jobs in niche areas (e.g., early child). SOE focus meeting January 29 (Early Childhood providers and faculty coming to meeting) on campus. We are invited. Multiple BOCES programs in EC and we need to look in to recruiting this group. Wendy suggested rethinking how we target recruits (e.g., people who like to work with little people). The 4 + 1 pathway leads to EC cert and special ed. This will be very hot and a good option.
  - b. Provost interested in education on our campus and asked Wendy to organize a Spring Summit on Teacher Education. Wendy would like TEC to help. Chairs and program directors invited.
  - c. Sharing resources for the betterment of P-12 teacher education programs. Wendy will form an adhoc committee on curriculum and innovation in this area. She will invite folks to join. Courses that we do offer across the board/populations and more opportunities for courses to cross populations. A lot of discussion on this but now looking to "act on" more.
- X. Certification Office Updates- (Patty Recchio)
  - a. Edtpa Taskforce meeting- Judy reported and sent out notes 12/11/15.
    - i. Pass rates: Big question is how students are being grouped when they are not successful. Are they dropping off radar or do they genuinely need assistance in determining how they will be successful. Kevin Miller reported that due to safety net going away, we need to help facilitate the retake procedures. One idea shared was 1 credit course (Geneseo does) and tie to MSB office and have connection with original department to help "coach" through it.
    - ii. Another issue is how to deal with past graduates who return after some time who have not taken the exam (or failed). It is more than just "retake" since the

exam may change. Kevin reported that perhaps MSB office may not be the correct place. Wendy suggested putting them in a graduate course that has a field placement. Steve asked about a quantity—how many? Wendy said it may be less than 12. Patty R stated that as of July 1, this will be critical. Steve asked for an estimate to understand if we need an institutional response or a one off. Patty said it may vary by program. Jill Gradwell stated that she continues to advocate for a unit wide response and policy. She does not think it should be a case by case. We already have students who graduated long ago who are returning (pre-edtpa). Mary Todd said she can tell how many people are enrolled in edtpa folder who did not submit. Steve asked Mary to report this for February.

- iii. TaskForce will be charged with a proposed solution to propose to Unit Head.
- iv. Pixita suggested that some supervisors are very skilled in moving students through process of edtpa and they should be tapped to be part of the “innovation group”.
- v. Motion to make the edTPA taskforce in to an adhoc committee to TEC. Jill Gradwell seconded. No opposed. On February’s agenda.
- vi. Judy asked question related to a candidate in consumer sciences since the content specialty test is not offered. Patty R. said that this may be one of the few paper-based test left. Patty R. will look in to it.

XI. CAEP Coordinator- Mary Todd

- a. CAEP is tweaking some “fake exhibit rooms” with nothing very useful but you can start to see the template. Be patient and Mary is attending webinars and keeping close eye.
- b. Last TEC meeting Kevin Railey mentioned that perhaps TaskStream could be used campus-wide for assessment and suggested Mary Todd reach out to CIO. At Kevin’s suggestion, Mary Todd reached out to the new CIO about using TaskStream. He replied that he is interested in domo but wants enrollment and usage history. She sent that to him. Mary Ruth Gogowski and asked to meet with Mary Todd about They want to see if they can reduce the costs for TaskStream. Wendy P. reported that this came up in a meeting as well. They think we are still paying for inactive accounts. Mary reported that we are not paying for the inactive accounts.

XII. CEURE- John Siskar

- a. Middle Early College- highlighted a few things. 80 sophomores taking 1 class and 80 juniors taking 2 class; 40 seniors taking 4 classes per semester. Great partnership so far. Basically to run this program it is running a separate “college”. Everything is different (registration, advisement, book purchase, meals, office of disabilities involvement, etc.). The team working on this includes people from around campus.
  - i. Last spring there were 19 failures (16 in two classes. To address, they stopped offering one of the courses and modified the other course content.
  - ii. Tutors and mentors for the course were also hired as needed.
  - iii. May be a possible recruitment source for teachers...looking for possible recruitment course in education courses (e.g., one w/ a practicum would be even better). Think about this and John encourages anyone who wants to participate to let him know. He can get us on one of the teams.

- b. Where is CEURE going and where is money coming from.
  - i. Variety of projects (passed out funding sheet). Let John know if there are projects we are interested in working.
  - ii. Jill Gradwell reported that the URLs for most CEURE content on BSC website are dead. John said that URL for CEURE will be working by Mid-January.
- XIII. TEUPAC- Pixita DelPrado Hill
  - a. December 4 last meeting. Kick off for High Leverage Practice work lead by Lisa Rafferty
  - b. Upcoming meetings: Feb 26 7:45-10am location TBD. Invites will go out. March 31 3-4:30 at School 45.
  - c. Themes are co-teaching, border crossing and high leverage practice.
  - d. Requesting better attendance. Your help in inviting students in your classes, school partners, and colleagues to attend. Visit website to view resources.
- XIV. Announcements
  - a. Kevin Miller reported that President's council on equity and diversity MLK Program with Dr. Daimond Glenn - 1-3pm. Speaker coming in. Kevin will share information as it becomes official. It will be held Feb 10 1-3pm.
  - b. Tamara Horstman Riphahn delivered a baby girl (W. Paterson)
  - c. David Hirsh is coming back to campus cosponsored by BSC and UB. Alex Means reported that he has a new book and is giving a talk. It will be in mid January.

### Adjournment

Motion to adjourn by \_\_\_\_\_ seconded by \_\_\_\_\_. Adjourned at 2:19p

Respectfully submitted by Shannon Budin and Pixita DelPrado Hill

2015-2016 TEC meeting dates	February 12, 1:00-2:30 in GC 418
September 11, 1:00-2:30 in GC 418	March 11, 1:00-2:30 in GC 418
October 9, 1:00-2:30 in GC 418	April 15, 1:00-2:30 in GC 418
November 13, 1:00-2:30 in GC 418	May 13, <b>12:00-1:30</b> in GC 418
December 11, 1:00 - 2:30 in GC 418	